

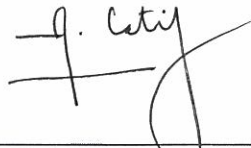
Ref #: R19/2012

Sunday, September 30, 2012

MANAGEMENT RESOLUTION
STAFF ATTENDANCE

Further to the memorandum dated 2nd July 2012 regarding Management Resolution regarding Staff Working Hours and Attendance, and in addition to the application of the relevant procedures outlined in Article No. 185 of the HR Manual and CSB Instructions No. 22, we would like to advise that effective 1st October 2012 and until further notice, any clocking after 09:00 hr will result in deduction in employee's salary unless approved by the Department Head.

Your cooperation in adhering to the approved and agreed working hours requirement would be greatly appreciated.



JM

James MacPherson
Chief Executive Officer